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PROFESSIONAL HISTORY

THE SORORITY OF DELTA GAMMA ZETA

President

SEATTLE, WA
(October 2005 - 2006)

- Elected president in October 2005
- Managed operations of a sorority with 110 active members and a 48 year tradition at Seattle State University.
- Maintain close relationship with network of hundreds of Alumni and coordinate Alumni events

TRIPSTOPPIN ADVENTURES

Trip Manager / Head Representative

CLAREMONT, CA
(March 2006 - Present)

- Promoted the 2006 ZSU ski trip and both managed and promoted the 2007 ZSU ski trip
- Facilitated and delivered the payment of over \$600,000 for the approximately 1,200 students attending in 2007 to company's office in California
- Coordinated promotional events
- Created logistical framework for attendee transportation to and from airports (700+ people)
- Worked with resort managers to ensure both trip attendees and property managers remained satisfied
- Both trips broke company records for trip attendance with over 1,100 student attending the trip in 2006 and over 1,200 students attending the trip in 2007 (exceeded company expectations by 25%)

HAPPY'S BAR AND GRILL

General Manager

TACOMA, WA
(July 2005 - Present)

- Manage over 25 employees in daily operations of a multi-million dollar establishment voted "Bar of the Year" by the ZSU student body in 2006
- Maintain computer point-of-sale software
- Designed and maintained establishment's website
- Operate and maintain surveillance system
- Count, sort, and deposit cash revenue
- Charged with ordering weekly inventory

EDUCATION

SEATTLE STATE UNIVERSITY

Bachelor Finance degree

SEATTLE, WA
(December 2007)

- Coursework includes Real Estate Finance, Corporate Finance, Macroeconomics, Microeconomics, Financial Accounting, Managerial Accounting, Business Law, Financial Markets and Institutions, Principles of Marketing, Information Systems and Decision Sciences
- History Minor
- Overall GPA: 3.6, Finance GPA: 3.7
- *Dean's List* (Spring 2004, Fall 2004, Spring 2005), *Chancellor's Honor Roll* (Fall 2003), *Phi Kappa Phi*

ACTIVITIES

2005 SEATTLE STATE UNIVERSITY SORORITY RUSH – HEAD RHO ALPHA

(August 2005)

- Selected to coordinate ZSU's 2005 Sorority Rush by the Dean of Greek Affairs
- Managed the 30 Rho Alphas in charge of guiding and counseling the 500 men participating in Rush that year.

ADDITIONAL INFORMATION

- Interests include ballet, tennis, golf, and history
- Experience with Microsoft Word, Microsoft PowerPoint, Microsoft Excel, Microsoft Access, Macromedia Dreamweaver, Adobe Photoshop